

# BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

## COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES

MONDAY, DECEMBER 7, 2020

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### I. CALL TO ORDER

The Committee of the Whole of the Board of School Directors for the Big Spring School District met through a Virtual Meeting in the Big Spring School District High School Auditorium at 7:09 p.m. with nine (9) directors present; William Swanson, President; Todd Deihl, Vice President; David Gutshall, Treasurer; William Piper, Secretary; Robert Over, Alexis Hurley, Richard Roush, Frank Myers and John Wardle.

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard E. Kerr, Business Manager; Robyn Euker, Director of Curriculum and Instruction; Robert Krepps, Director of Technology; Cathy Seras, Board Minutes.

### II. Presentations:

#### ➤ Curriculum Update

##### - Dr. Robyn Euker, Director of Curriculum and Instruction

- Dr. Euker began the presentation defining a Curriculum Audit and sharing why the District is doing a curriculum audit.
- Dr. Euker stated that Curriculum Management Solutions, Inc. (CMSI) will assist with the audit review.
- Dr. Euker communicated the standards the audit will cover:
  1. Control;
  2. Direction;
  3. Equity and Consistency;
  4. Feedback;
  5. Productivity.
- Dr. Euker defined each standard listed above to the Board of School Directors.
- Dr. Euker shared the Triangulation of Data which includes documents, interviews, online surveys and site visits.
- Dr. Euker ended her presentation in sharing the timeline for the audit:
  1. January/February, 2021 – planning meeting, schedule interviews and submit documents to lead auditor.
  2. Weeks 2-6 – Finalize/complete surveys, finalize/complete site visits and provide documents as needed.
  3. Weeks 6-12 – Finalize analysis and report production and present preliminary report to audit committee.
  4. Weeks 11-13 – Final report and staff/board update.
- There were further discussions amongst the Board of School Directors and the Administration regarding the Curriculum Audit.

➤ **Administrative Updates**

- **Dr. Richard W. Fry, Superintendent of Schools**
- **Dr. Kevin C. Roberts, Jr., Assistant Superintendent**
  - o Dr. Fry opened with sharing staff updates and stated the administration is challenged in continuing with face to face instruction in a way that the community and families deserve as well as to adhere to the protocols that are in place.
  - o Dr. Fry shared that there are 20 plus teachers that are quarantined and some are positive cases. Dr. Fry communicated that there continues to be challenges with filling substitutes, aides, cafeteria workers and bus drivers.
  - o Dr. Fry shared the incident and positivity rates with the Board of School Directors and stated that it continues to be a regional, state and national challenge.
  - o Dr. Fry stated that communication has gone out to families to prepare for Tier I instruction and also stated that additional communication will follow to communicate the dates of the implementation of Tier I instruction. It was noted that the District is ready and prepared to implement Tier I.
  - o Dr. Fry talked about the athletic programs with the Board of School Directors and communicated that the updated Resocialization of Athletics and Activities Recommendations is on this evenings Board Agenda for approval.
  - o Dr. Fry continued with sharing guidelines regarding indoor events and stated that athletic events will be livestreamed for families and the community that are not able to be in attendance due to the indoor capacity guidelines.
  - o Dr. Roberts shared his thoughts on Tier I and reaffirmed that going to Tier I is only a staffing problem.

**III. Preview of the Agenda**

President Swanson requested that the Board address XII. NEW BUSINESS PERSONNEL CONCERNS and combine Items A through F into one motion.

**IV. BUILDING & PROPERTY COMMITTEE**

No discussion

**V. FINANCE COMMITTEE**

No discussion

**VI. DISTRICT IMPROVEMENT COMMITTEE**

No discussion

**VII. BOARD POLICY**

No discussion

**VIII. ITEMS FROM FLOOR**

No discussion

**IX. ADJOURNMENT**

Motion by Deihl, seconded by Roush to adjourn the Committee of the Whole Meeting.

Roll call vote: Voting Yes: Swanson, Deihl, Over, Piper, Gutshall, Hurley, Wardle, Roush and Myers.

Motion carried unanimously. 9 -0

The Committee of the Whole meeting adjourned at **7:48 p.m.**

  
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